



**2023 Canadian Deaf Sports Association  
Board of Directors' Meeting  
Saturday June 8, 2024**

**via ZOOM Meeting – initiated by Alain Turpin**

**ATTENDEES:**

<b>PRESIDENT</b>	Donald Prong
<b>TREASURER</b>	Grant Underschultz
<b>DIRECTORS</b>	Nyla Kurylowich Shawna Joynt John Gessner
<b>ATHLETE / COACH REPRESENTATIVES</b>	Jamie Routledge, Female Athlete Representative Eric Nielson, Male Athlete Representative Lois McIntyre –Coach & Team Manager Representative
<b>STAFF</b>	Alain Turpin, Executive Director Brenda Comte, Recording Secretary
<b>INTERPRETERS</b>	Alice Dulude Charline Savard

<b>1. WELCOME / INTRODUCTION</b>	<p><b><u>INTRODUCTION</u></b></p> <p>1-1) <u>Call to Order</u></p> <ul style="list-style-type: none"> <li>Donald Prong called the meeting at 11::06 AM EST / 10:06 AM CST / 9:06 AM MST / 8:06 AM PST</li> </ul> <p>1-2) <u>Declaration of Conflict of Interest</u></p> <ul style="list-style-type: none"> <li>Jamie Routledge – Manitoba Hockey Player (female)</li> </ul> <p>1-3) <u>Approval of Agenda – June 8, 2024</u> Motion to approve and accept the Agenda of June 8, 2024 as read.</p> <ol style="list-style-type: none"> <li>Nyla Kurylowich</li> <li>Shawna Joynt</li> </ol> <p style="text-align: right;"><b>Carried.</b></p>
<b>MOTION: 06-01 2024-06-08</b>	

<b>2. CDSA GOVERNANCE AFFAIRS</b>	<p>2-1) <u>Minutes of January 27, 2024</u> Motion to approve and accept the Agenda of January 27, 2024 with corrections as follows:</p> <ol style="list-style-type: none"> <li>Shawna Joynt</li> <li>John Gessner</li> </ol> <p>Page 1 – under 1-4) Approval of Agenda January 27, 2024</p> <ul style="list-style-type: none"> <li>Nyla was not in attendance = changed name to John Gessner</li> </ul> <p>Page 3 – No. b ISCD Ethics Committee</p> <ul style="list-style-type: none"> <li>Inclusion that the Executive Director will email the letter (English) vs. the President (Donald Prong)</li> </ul> <p>Page 7 – No. 4-1) CDSA Rep at Sports Event</p> <ul style="list-style-type: none"> <li>Australie was misspelled = Correction: <u>Australia</u></li> </ul> <p style="text-align: right;"><b>Carried.</b></p>
<b>MOTION: 06-02 2024-06-08</b>	



**2023 Canadian Deaf Sports Association  
Board of Directors' Meeting  
Saturday June 8, 2024**

**via ZOOM Meeting – initiated by Alain Turpin**

**MOTION: 06-03  
2024-06-08**

- b) BOD Resolution by email February 21, 2024 – Emploi Quebec – Re: Alain / Gigi
  - Contracts confirmation (JG & NK)
  - All CDSA Board have acknowledged and are documented in this minute.
- c) Special Meeting Minutes of April 16, 2024

Motion to accept Minutes of April 16, 2024 as read & acknowledged.

  - Grant Unterschultz
  - Nyla Kurylowich
- d) BOD Resolution by email April 19, 2024 supporting Danny Daniels
  - To renew Term 2024-2027 (GU & SJ)
  - All CDSA Board have acknowledged and are documented in this minute.

**2-2) CDSA Standing Governance Committee**

- Last meeting in January 2024 – Discussed about Committee of Finance and Human Resources, which is all good.
  - Governance Committee – nominated Sally Korol = she is not interested.
  - Suggested Johnathon Guinta as he had stepped down from ICSD TD Curling, Alain had checked with Johnathon Guinta and he is interested.
  - Now asking CDSA Board if this is okay.
- Motion to recruit Jonathan Guinta as Governance Committee
- Shawna Joynt
  - Nyla Kurylowich

**Carried.**

**2-3) Follow- Up complaint – Re: Women Leadership Camp (Banff)**

- This event happened in Banff in 2022.
- Last meeting in January, it was mentioned that Donald Prong and Alain Turpin had met with this woman and have not responded to her email, so it was suggested that Nyla and Shawna handle this situation. As discussed, do we keep it an open file or close the file, so it was decided to give it one more chance.
- Nyla and Shawna had reached out to her in March 2024, and this woman requested them to announce her apology to the CDSA Board for her behavior however she request of 2 things:
  1. Recognition People of Color as in improving CDSA Board in terms of Diversity
  2. More recognition of People of Color in previous sports /history
- Alain is very pleased with the outcome and recognizes the work Nyla and Shawna has put into in resolving this situation.
- In our next AGM, CDSA will encourage People of Color individuals to join CDSA Board and make improvements. Alain will the video to the Board once he finds it. If he cannot find the video, he will connect with Nyla and Shawna.
- Alain is pleased that she acknowledged her behavior and expressed her apology.
- Donald thanks the board for the quality of work without giving up and giving this situation a chance.
- Donald recognizes in the last few years changes are important and be open in welcome people of color.
- Discussed about Mayfest where lots of people attending were immigrants but not confirmed Canadian citizens.



**2023 Canadian Deaf Sports Association  
Board of Directors' Meeting  
Saturday June 8, 2024**

**via ZOOM Meeting – initiated by Alain Turpin**

	<p>NK explained about the woman's experience in her life where in situations were very sensitive to her. In future events as such, in fairness to everyone is having diversity of people involved.</p> <ul style="list-style-type: none"> <li>• Shawna mentioned that in addition to Donald's comment, we all want to protect CDSA's reputation.</li> <li>• Discussed about identity on registration form in future events – should we apply options as such on forms? We do not want to offend anyone however may be a good option in collecting data of athletes / participants.</li> <li>• Consideration to review participants at future events and ask them if they are comfortable in sharing their identity for data purposes.</li> <li>• Grant discussed about four (4) Indigenous individuals wanting to go CDG 2024, but their Elders declined, rather instead going to Indigenous games. Shawna recommends having a session to share awareness of Deaf Athletes of Indigenous to participate.</li> </ul>
--	---

<b>INTERMISSION</b>	Intermission Break: 5 minutes 11:55am to 12:00pm
---------------------	--

<b>3. CDSA REPORTS</b>	<p>3-1) <u>2023-24 Operation Plan – Final</u></p> <ul style="list-style-type: none"> <li>• Review of Operation Plan 2023-24 as distributed.</li> </ul> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #202020; color: white;"> <th style="text-align: left;">CDSA Strategic Plan</th> <th style="text-align: left;">Activity / Project / Initiative</th> <th style="text-align: left;">Deliverable / Deadline</th> <th style="text-align: left;">Project Progress</th> <th style="text-align: right;">6,50 / 10</th> </tr> </thead> <tbody> <tr> <td colspan="4"><b>A) GENERAL ADMINISTRATION AND GOVERNANCE</b></td> <td style="text-align: right;"><b>1,25 / 4</b></td> </tr> <tr> <td rowspan="4" style="vertical-align: top;"><b>Strengthen governance mechanisms (Reference = strategic direction #2)</b></td> <td>1 Keep up the PRIVIT pilot project on athletes' personal and medical records.</td> <td>50% of active CDSA athletes by the end of the 2023-24 financial year.</td> <td>Done with Badminton, Tennis, Ice Hockey &amp; Volleyball athletes.</td> <td style="text-align: right;">1,00 / 1</td> </tr> <tr> <td>2 Identify the highlights of annual celebrations relating to gender equity, diversity, and inclusion for BIPOC and LGBTQIA+.</td> <td>Find at least four key moments in the first half of the year.</td> <td>Project not completed.</td> <td style="text-align: right;">0,25 / 1</td> </tr> <tr> <td>3 Provide more information on conflicts of interest.</td> <td>Raise the rating of Sport Canada Bulletin #2 from 1 to 3. Deliverable before the end of the 2023-24 financial year.</td> <td>Project suspended. 2025 governance reform with Sport Canada and all national sports federations</td> <td style="text-align: right;">0,00 / 1</td> </tr> <tr> <td>4 Document how the Board of Directors operates.</td> <td>Rate each of the four components of Sport Canada Bulletin #2 at 3 or more before the end of 2023.</td> <td>Project suspended. 2025 governance reform with Sport Canada and all national sports federations</td> <td style="text-align: right;">0,00 / 1</td> </tr> <tr> <td colspan="4"><b>B) OPERATIONS AND PROGRAMS, NATIONAL TEAMS AND PROFESSIONAL DEVELOPMENT FOR COACHES</b></td> <td style="text-align: right;"><b>3,50 / 4</b></td> </tr> <tr> <td rowspan="4" style="vertical-align: top;"><b>Increase participation of athletes in competition (Reference = strategic direction #3)</b></td> <td>5. Prepare national teams for local and international competitions in 2023-24.</td> <td>At least four local and international competitions.</td> <td>Done with women's volleyball at Volleyball Canada (May23), World Badminton (July23) &amp; World Tennis (Sep23). Will remain Ice Hockey Tournament in Buffalo (USA) next April24</td> <td style="text-align: right;">1,00 / 1</td> </tr> <tr> <td>6. Medium-term planning for national team training and financial assistance for individual athletes in preparation for the 2025 Summer Deaflympics.</td> <td>Expenditure of at least \$75,000 to finance a minimum of six national teams and at least six individual athletes.</td> <td>Six National teams (women's volleyball, beach volleyball, tennis, golf, 3X3 basketball &amp; badminton). Announcement of 4 promising athletes under the LTAD, ADSA-CDSA program</td> <td style="text-align: right;">1,00 / 1</td> </tr> <tr> <td>7. Search for and evaluate potential candidates for Deaf and Hard-of-Hearing coaches and encourage them to take part in the National Coaching Certification Program.</td> <td>Recruit up to four potential candidates.</td> <td>NCCP possibility with a former bowler and ping-pong. Marketing strategy with PDSOs to coming.</td> <td style="text-align: right;">0,50 / 1</td> </tr> <tr> <td>8. Plan and manage national-level competitions and increase Canadian athlete participation.</td> <td>Three Canadian events (curling, golf and CDG) and exceed the target number of registrations of the three previous editions. Total of 180 Canadian athletes.</td> <td>Canadian Curling in Morris (April23) &amp; Boucherville (Oct23) = 24 curlers. Canadian Golf in Acheson = 38 golfers. Canada Deaf Games = approx. 165 sport's athletes.</td> <td style="text-align: right;">1,00 / 1</td> </tr> </tbody> </table>	CDSA Strategic Plan	Activity / Project / Initiative	Deliverable / Deadline	Project Progress	6,50 / 10	<b>A) GENERAL ADMINISTRATION AND GOVERNANCE</b>				<b>1,25 / 4</b>	<b>Strengthen governance mechanisms (Reference = strategic direction #2)</b>	1 Keep up the PRIVIT pilot project on athletes' personal and medical records.	50% of active CDSA athletes by the end of the 2023-24 financial year.	Done with Badminton, Tennis, Ice Hockey & Volleyball athletes.	1,00 / 1	2 Identify the highlights of annual celebrations relating to gender equity, diversity, and inclusion for BIPOC and LGBTQIA+.	Find at least four key moments in the first half of the year.	Project not completed.	0,25 / 1	3 Provide more information on conflicts of interest.	Raise the rating of Sport Canada Bulletin #2 from 1 to 3. Deliverable before the end of the 2023-24 financial year.	Project suspended. 2025 governance reform with Sport Canada and all national sports federations	0,00 / 1	4 Document how the Board of Directors operates.	Rate each of the four components of Sport Canada Bulletin #2 at 3 or more before the end of 2023.	Project suspended. 2025 governance reform with Sport Canada and all national sports federations	0,00 / 1	<b>B) OPERATIONS AND PROGRAMS, NATIONAL TEAMS AND PROFESSIONAL DEVELOPMENT FOR COACHES</b>				<b>3,50 / 4</b>	<b>Increase participation of athletes in competition (Reference = strategic direction #3)</b>	5. Prepare national teams for local and international competitions in 2023-24.	At least four local and international competitions.	Done with women's volleyball at Volleyball Canada (May23), World Badminton (July23) & World Tennis (Sep23). Will remain Ice Hockey Tournament in Buffalo (USA) next April24	1,00 / 1	6. Medium-term planning for national team training and financial assistance for individual athletes in preparation for the 2025 Summer Deaflympics.	Expenditure of at least \$75,000 to finance a minimum of six national teams and at least six individual athletes.	Six National teams (women's volleyball, beach volleyball, tennis, golf, 3X3 basketball & badminton). Announcement of 4 promising athletes under the LTAD, ADSA-CDSA program	1,00 / 1	7. Search for and evaluate potential candidates for Deaf and Hard-of-Hearing coaches and encourage them to take part in the National Coaching Certification Program.	Recruit up to four potential candidates.	NCCP possibility with a former bowler and ping-pong. Marketing strategy with PDSOs to coming.	0,50 / 1	8. Plan and manage national-level competitions and increase Canadian athlete participation.	Three Canadian events (curling, golf and CDG) and exceed the target number of registrations of the three previous editions. Total of 180 Canadian athletes.	Canadian Curling in Morris (April23) & Boucherville (Oct23) = 24 curlers. Canadian Golf in Acheson = 38 golfers. Canada Deaf Games = approx. 165 sport's athletes.	1,00 / 1
CDSA Strategic Plan	Activity / Project / Initiative	Deliverable / Deadline	Project Progress	6,50 / 10																																														
<b>A) GENERAL ADMINISTRATION AND GOVERNANCE</b>				<b>1,25 / 4</b>																																														
<b>Strengthen governance mechanisms (Reference = strategic direction #2)</b>	1 Keep up the PRIVIT pilot project on athletes' personal and medical records.	50% of active CDSA athletes by the end of the 2023-24 financial year.	Done with Badminton, Tennis, Ice Hockey & Volleyball athletes.	1,00 / 1																																														
	2 Identify the highlights of annual celebrations relating to gender equity, diversity, and inclusion for BIPOC and LGBTQIA+.	Find at least four key moments in the first half of the year.	Project not completed.	0,25 / 1																																														
	3 Provide more information on conflicts of interest.	Raise the rating of Sport Canada Bulletin #2 from 1 to 3. Deliverable before the end of the 2023-24 financial year.	Project suspended. 2025 governance reform with Sport Canada and all national sports federations	0,00 / 1																																														
	4 Document how the Board of Directors operates.	Rate each of the four components of Sport Canada Bulletin #2 at 3 or more before the end of 2023.	Project suspended. 2025 governance reform with Sport Canada and all national sports federations	0,00 / 1																																														
<b>B) OPERATIONS AND PROGRAMS, NATIONAL TEAMS AND PROFESSIONAL DEVELOPMENT FOR COACHES</b>				<b>3,50 / 4</b>																																														
<b>Increase participation of athletes in competition (Reference = strategic direction #3)</b>	5. Prepare national teams for local and international competitions in 2023-24.	At least four local and international competitions.	Done with women's volleyball at Volleyball Canada (May23), World Badminton (July23) & World Tennis (Sep23). Will remain Ice Hockey Tournament in Buffalo (USA) next April24	1,00 / 1																																														
	6. Medium-term planning for national team training and financial assistance for individual athletes in preparation for the 2025 Summer Deaflympics.	Expenditure of at least \$75,000 to finance a minimum of six national teams and at least six individual athletes.	Six National teams (women's volleyball, beach volleyball, tennis, golf, 3X3 basketball & badminton). Announcement of 4 promising athletes under the LTAD, ADSA-CDSA program	1,00 / 1																																														
	7. Search for and evaluate potential candidates for Deaf and Hard-of-Hearing coaches and encourage them to take part in the National Coaching Certification Program.	Recruit up to four potential candidates.	NCCP possibility with a former bowler and ping-pong. Marketing strategy with PDSOs to coming.	0,50 / 1																																														
	8. Plan and manage national-level competitions and increase Canadian athlete participation.	Three Canadian events (curling, golf and CDG) and exceed the target number of registrations of the three previous editions. Total of 180 Canadian athletes.	Canadian Curling in Morris (April23) & Boucherville (Oct23) = 24 curlers. Canadian Golf in Acheson = 38 golfers. Canada Deaf Games = approx. 165 sport's athletes.	1,00 / 1																																														



**2023 Canadian Deaf Sports Association  
Board of Directors' Meeting  
Saturday June 8, 2024**

**via ZOOM Meeting – initiated by Alain Turpin**

C) OFFICIAL LANGUAGES				1,75 / 2
Contribute to promoting Deaf and hard of hearing sports (Reference = strategic direction #4)	9. CDSA 2020-2022 sports awards. Community participation in the survey of the best athletes and national teams during the period.	25% increase in participation in the community survey compared with the last survey in 2020 (202). Late spring, early summer 2023.	Initiative carried out but objective not achieved 131 respondents in 2023 compared to the last in 2020 with 202.	0,75 / 1
	10. Promote the CDSA to national sports federations to recruit new athletes. Emphasize inclusion and try to obtain a broadcasting agreement with local clubs.	At least 4 federations and recruitment of 5 to 10 new athletes during the 2023-24 financial year.	Meeting & communications with Golf Canada in Spring 2023. Posters/Fliers to 5 targeted national federations (badminton, tennis, pinpong, beach volleyball and volleyball). New athletes = 3 in badminton, 2 in tennis, 2 in ping-pong, 1 in beach volleyball & 1 in women volleyball.	1,00 / 1

New Strategic Plan starts April 2024 x 5 years.

**3-2) 2023-24 Financial Report & Telemarketing Net**

***Below notes No.1 to 8 copied from Alain's email to Brenda – June 6, 2024***

1. Work on RLSQ numbers in preparing for Statement of Operations and Balance Sheet. The auditor is in progress to finalize the numbers and will be ready in July for the CDSA AGM in September.
2. Confirmed that the Sport Canada fund will be the same for \$381,400. AT signed the M.O.U. for Sport Canada. Sport Canada turned down a Safe Sport grant for 2024-25, its first time since 2018.
3. The 1st deposit of **\$79.6K** came from Sport Canada on June 3rd.
4. GIC long term is **\$114.5K**. The **\$54.5K** will be matured in January 2025. Another **\$60K** will be matured in January 2026.
5. CDSA will receive the GST rebate of **\$5.2K** and QST rebate of **\$8.7K** (6-month period from October 2023 to March 2024).
6. Surplus between \$110K and \$115K due to cancellation of Winter Deaflympics and waiting for the auditor's final numbers for GIC interest, others.
7. 2023-24 Telemarketing went well and increased from **\$67K** to **\$83K**, increased by 22%. In 2024-25 (April & May), the revenues slightly increased from **\$22.6K** to **\$25.7K**.
8. Next Board of Directors meeting will review the 2023-24 Audited Financial Statements (Statement of Operations & Balance Sheet) in early August before the CDSA AGM in September.

- Grant has been working with Alain and CDSA's Bookkeeper/Auditor and seems all is good so far.
- Will review again of audited report in August BOD meeting for Sept AGM
- Sports Canada = same amount of \$381k for years, no increase or decrease
- Safe Sports Fund – declined, first time since 2018, will not receive grant this year. Alain explained that projected funds does not guarantee in receiving funds. Sports Canada makes the decision in fairness for all other organizations.
- Discussed about why same amount of \$381k from Sports Canada, Donald explained that request of interpreters will increase the funding grant.
- Telemarketing Term finished next year 2025, likely will continue.



**2023 Canadian Deaf Sports Association  
Board of Directors' Meeting  
Saturday June 8, 2024**

**via ZOOM Meeting – initiated by Alain Turpin**

3-3) 2024-25 Governance Budget

***Below notes copied from Alain's email to Brenda – June 6, 2024***

- To effectively manage the Sport Canada budget of **\$55,000 for governance**, specifically for sending CDSA representatives to national and international sport events as well as CDSA Board of Directors/AGM meetings, we will need to strategize carefully.
- **Prioritize Events**: Identify key national and international sport events where CDSA representation is crucial. These might include major tournaments other than Deaflympics, PanAM, World Deaf Championships, ICSD Congress, or summits related to sports governance.
- **Allocate Funds**: Divide our budget between representation at these events and attendance at CDSA Board of Directors meetings. Consider factors like travel costs, accommodation, meal per diems, and any incidental expenses.

3-4) 2024 CDG and Mayfest (Toronto)

***Below notes copied from Alain's email to Brenda – June 6, 2024***

- **2024 Canada Deaf Games**: A list of 14 pieces of feedback from the Sports Director, including lessons learned that will help CDSA and CDG 2026 better plan for athletes.
- **CDSA Booth at the Mayfest**: Implementing video interviews with elite athletes from various events like the Deaflympics, PanAM Games, World Deaf Championships, and Canada Deaf Games is a fantastic idea to enhance the public relations of the Canadian Deaf Sports Association (CDSA) across Canada. By showcasing the achievements, stories, and experiences of these athletes, CDSA can effectively raise awareness not only among the general public but also within specific communities like deaf schools, PDSOs, Deaf Youth Camps, and others.

- 
- All 6 CDSA Board were there in attendance at CDG Games 2024
    - ERIC: talked about new athletes of badminton => won Gold
    - would benefit if medalists be at Mayfest Booth to show all athletes of ages, great exposure.
    - LOIS: 2 individuals from 2 different countries were interested to participate
    - JAMIE: lot of immigrants are showing interests in participating however, unfortunately not confirmed citizenship of Canada.
    - GRANT: noticed immigrants from Ontario – best to contact ODSA
    - DONALD: suggested an outreach program, note to be careful as it could impact Sports Canada grant of \$381k, which explains why we have strategic plan
    - Until official citizenship then yes CDSA will support, all PDSO needs to spread awareness.
    - ALAIN: discussed about passport not necessary for recent immigrants; something to bring at the next congressman mtg in Paris, best to check with IOC through ICSD.



**2023 Canadian Deaf Sports Association  
Board of Directors' Meeting  
Saturday June 8, 2024**

**via ZOOM Meeting – initiated by Alain Turpin**

- May-Fest 2024
  - Great event, great week – very positive. CDG 2024 Committee did a great job.

**ACTION:**

1. Silent voice with Kelly M = on July 15<sup>th</sup> will have a meeting for final report (financial Report) as per MOU agreement, notice Kelly been contacting CDSA to pay invoices, need to clarify those terms as per MOU. Will share those conclusions at next meeting.
2. PDSO Plan – to have survey.
3. AGM Sept 2024 = Friday night have a workshop called CDG Future in terms of goals and see more involvement and teamwork of PDSO; not all on CDSA

GRANT: After CDG 2024, needs some improvements based on my observation and have 14 pieces of feedback; will share to CDSA board after meeting. For example: mixture of foreign athletes on Canadian Team and see them learn to socialize / research of pickleball as there were TONS of them. Shall level them 3.0, 3.5, etc. (i.e. Team BC 4.0 refused to play Team 2.5) Once GU shared those 14 pieces with CDSA, will discuss them in next meeting. Noticed that each provinces have their own popularity of sports (i.e. BC = Pickleball; MB = Disc Golf, etc..) - consider a demo event at the next CDG

ERIC: There were a few females that wanted to play pickleball however, no association with their local PDSO. Donald stressed that's why it is important to communicate the network and/or show clips of event to bring these athletes together.

JOHN: Discussed about Dek Hockey in the past, withdraw due to 2 teams vs. 4 teams. Should have kept this event as it pulls people to come and watch to see for themselves.

ALAIN: explained business financial decision is considered a risk, all depends on registration / schedule

---

***Below notes copied from Alain's email to Brenda – June 9, 2024***

A summary which describes the outlines of the lessons to be learned for the next CDG. For detailed consultation, the document is available in the Secure Zone of CDSA Board.

File named: CDG 2024 Feedback Lesson Learned.

- Registration for Pickleball including the category numbers (e.g. 3.0, 3.5. 4.0+).
- Conducting venue inspections, a year before events is indeed a prudent approach. This timeline allows ample time for negotiations, adjustments, and preparations.
- It's understandable that managing multiple sports registrations can lead to logistical challenges and potential athlete burnout. Recommending athletes to register for up to two sports instead of three can indeed help streamline the registration process and reduce the risk of withdrawals.
- Having two assistants working under the Sport Director during events where three sports are playing simultaneously at different venues is a wise decision for several reasons.
- Ensuring optimal conditions for badminton matches in a gymnasium is crucial for players' performance and safety. Here's why having a dark wall and a high ceiling is recommended.
- Avoiding taped lines on the gym floor for pickleball courts is a smart recommendation for several reasons.



**2023 Canadian Deaf Sports Association  
Board of Directors' Meeting  
Saturday June 8, 2024**

**via ZOOM Meeting – initiated by Alain Turpin**

	<ul style="list-style-type: none"> <li>- Splitting teams into two pools (A &amp; B) when there are more than 10 registered teams for beach volleyball is a practical approach to manage a larger number of participants effectively. Additionally, having three players per team, including one alternative player, provides flexibility and ensures that teams can continue competing in case of injuries.</li> <li>- Introducing a rule that mandates a certain percentage of Canadian players on teams participating in the next CDG event is a strategic approach to promote diversity and inclusion while maintaining a connection to the local community.</li> <li>- Scheduling the CDG Opening Ceremony in the morning followed by sport teams' practice sessions in the afternoon is a practical approach that allows for a smoother transition into the competition phase. Here's why this scheduling strategy, which also includes volunteer training during the practice afternoon, is beneficial.</li> <li>- Introducing basketball as the primary sport available for all Technical Director (TD) sport representatives, athletes, and fans to watch is a strategic decision that can enhance engagement and participation. Additionally, shuffling morning and afternoon sport schedules throughout the week and scheduling non-gym sports like bowling in the evening only can optimize attendance and accommodate diverse preferences.</li> <li>- Collaborating with the CDG host to schedule sports in a manner that balances accessibility and viewing opportunities for everyone involved is essential for ensuring a successful and inclusive event. Here are some recommendations for the Sport Director when working with the CDG host on scheduling.</li> <li>- It's essential for Technical Director (TD) Sport representatives to maintain their focus on their designated roles during the event, which primarily involves overseeing the smooth operation of the sports competitions. Here's why recommending that TD Sport reps refrain from participating in any sports themselves is beneficial.</li> <li>- Printing the schedule and scoring posters a few days before the CDG event starts is a prudent decision, considering the potential for last-minute changes in athletes' registration. However, to facilitate this process effectively, it's crucial for the PDSO to enforce firm registration deadlines.</li> <li>- Sport requirements and gym equipment list for CDG even</li> </ul>
--	--

<b>INTERMISSION</b>	<p>Intermission Break: 10 minutes 1:25pm to 1:35 pm John Gessner has left the meeting at 1:15pm</p>
---------------------	---

<b>3. CDSA REPORT – to be continued . . .</b>	<p>3-5) <u>2025 World Deaf Ice Hockey in Vancouver</u></p> <ul style="list-style-type: none"> <li>• Decision of CDSA BOD – cancellation Sept 28, 2023</li> <li>• During the Buffalo Exhibition game, Mark Dunn and Gregory Desrosiers were there in attendance and were not invited to a meeting however, CDSA met with them and gave them conditions via letter due by June 1, 2024 in</li> <li>• Now that June 1<sup>st</sup> have passed, still need a letter from GFL (Mark's cousin who is vice president of this company)</li> <li>• As of current, CDSA received an email a letter, verifying they will fund the event.</li> <li>• Donald expressed his nervousness; must meet with them again (Mark D/Greg D) as preferred proof in writing; not speculation.</li> <li>• Need to have confirmation of all conditions first before we can officially announce to ICSD. Donald will suggest having a meeting with them, including Donald, Alain and BCDSF, perhaps 1 from CDSA which Nyla is willing to join.</li> <li>• Alain will email to schedule a meeting and cc to BCDSF.</li> <li>• Donald will update CDSA Board of the conclusion at next BOD meeting.</li> </ul>
---	---



**2023 Canadian Deaf Sports Association  
Board of Directors' Meeting  
Saturday June 8, 2024**

**via ZOOM Meeting – initiated by Alain Turpin**

**3-6) Report on CDSA Sports Program and Activities**

- Congressman Meeting will take place on October 3 to 7, 2024 (4 days)
- Donald Prong and Nyla Kurylowich will represent as CDSA, perhaps /Alain to attend. (?)
- Pan Am Games – Jamie Routledge and Gigi Fiest will attend, replacing Alain.

Alain questioned about financial support 50% or must follow policy? Can CDSA make a special exception? i.e. Pan Am and Deaflympics – 50% whereas World Deaf Games athletes self-pay. Must follow policy. CDSA are in favor to follow policy to avoid confusion and conflict with athletes finding out.

**Report on CDSA Sports programs and activities  
Fiscal Year 2024-25**

<b>No_Event</b>	<b>Event / Location / Date</b>	<b>Comments</b>
1	Hockey International tournament Buffalo (USA) April 10-14, 2024	<ul style="list-style-type: none"> <li>✓ Total of 35 players (16W &amp; 19M)</li> <li>✓ 10 staff members (ratio 1 staff for 3.5 players)</li> <li>✓ Champion: Men's Team Canada</li> <li>✓ Women Coach = hearing who can sign ASL 😊</li> <li>✓ Starkey's sponsorship = \$25,000</li> </ul>
2	Canadian Deaf Games Toronto (On) May 6-11, 2024	<ul style="list-style-type: none"> <li>✓ Approx. 125 athletes &amp; 165 registration sports</li> <li>✓ Reports submitted by CDSA Sports directors</li> <li>✓ Plan to Zoom with each PDSO by June 30 for feedback</li> <li>✓ Workshop about CDG future in next CDSA AGM in September 13, 2024</li> </ul>

**CDSA Sports Events to coming**

3	National Tennis training Ottawa (On) June 22-23, 2024	<ul style="list-style-type: none"> <li>✓ Purpose: prepare for PanAm Games</li> <li>✓ Two men who go to Brazil</li> <li>✓ Try-out for 1 women</li> </ul>
4	National Badminton training Gatineau (Qc) June 23, 2024	<ul style="list-style-type: none"> <li>✓ Purpose: prepare for PanAm Games</li> <li>✓ Four men who go to Brazil</li> <li>✓ Waiting for a response from two men (discover at CDG)</li> <li>✓ Waiting for a response from two women (discover at CDG)</li> </ul>
5	National Women Volleyball training Vaughn (On) August 23-25, 2024	<ul style="list-style-type: none"> <li>✓ Purpose: prepare for PanAm Games</li> <li>✓ 8 women on Team Canada confirmed</li> <li>✓ 5 players on wait list and coach will pick 2-3 players at this try out</li> </ul>
6	World Deaf Golf Championships Brisbane (Australia)	<ul style="list-style-type: none"> <li>✓ Withdrawn of best Canadian women player</li> <li>✓ Team of 14 golfers (7M, up to 3W &amp; up to 4SR)</li> </ul>



**2023 Canadian Deaf Sports Association  
Board of Directors' Meeting  
Saturday June 8, 2024**

**via ZOOM Meeting – initiated by Alain Turpin**

	August 25-29, 2024	<ul style="list-style-type: none"> <li>✓ New logo for Team Canada golf for golf t-shirts (contest)</li> </ul>
7	World Deaf Sailing Championships Nida (Lithuania) September 5-10, 2024	<ul style="list-style-type: none"> <li>✓ Three sailors confirmed (2 from BC and 1 from On)</li> <li>✓ No CDSA assistance financial. Given the polos and CDSA t-shirts</li> </ul>
8	National Marathon Try-Out Montreal (Qc) September 21-22, 2024	<ul style="list-style-type: none"> <li>✓ Purpose: selection for Summer Deaflympics 2025 in Japan</li> <li>✓ Announcement coming soon on the CDSA Facebook page looking for long distance runners.</li> <li>✓ Time required (M - W) 5,000m. = 16 – 19 min. 10,000m. = 34 – 42 min. Marathon = 3hr15min. – 3hr50min.</li> <li>✓ Three runners have the required time and have confirmed interest in participating in the Montreal Marathon</li> <li>✓ Possible invitation from deaf coach Paul Landry</li> </ul>
9	PanAm Deaf Games Canoe (Brazil) November 17-2024	<ul style="list-style-type: none"> <li>✓ Withdrawn of 3X3 Basketball team and judo athlete</li> <li>✓ National teams confirmed Women Volleyball = 9-11 players Ping Pong = 2 players Badminton = 4 to 7 players Tennis = 2-3 players</li> <li>✓ Challenge = itinerary flights very difficult</li> <li>✓ Athlete (17 to 23) &amp; Staff mission (6 to 8), approximative budget = 80K. Next BOD meeting, more clarification.</li> </ul>
10	World 3X3 World Cup Washinton – Gallaudet (USA) December 10-14, 2024	<ul style="list-style-type: none"> <li>✓ Two basketball players confirmed and two others will be confirmed soon</li> <li>✓ Budget to coming</li> <li>✓ Assistance financial 50% following PanAm cancelling or following CDSA policy?</li> </ul>
11	1 <sup>st</sup> National Basketball training TBA January 2025	<ul style="list-style-type: none"> <li>✓ Purpose = Selection of best basketball players for Summer Deaflympics 2025 in Japan</li> <li>✓ Scouting from Basketball coach at CDG in Toronto completed</li> <li>✓ List of 15 players and letter invitation will be email soon</li> </ul>

**CDSA Sports Possibility Events to coming (if budget allowed)**

- ✓ National Training Camp for Women Ice Hockey (if 2025 WDIHC in Vancouver)
- ✓ National Training Camp for 3X3 Basketball (for prepare 3X3 World Cup at Gallaudet in Dec.2024)
- ✓ National Training Camp for Men Beach Volleyball



**2023 Canadian Deaf Sports Association  
Board of Directors' Meeting  
Saturday June 8, 2024**

**via ZOOM Meeting – initiated by Alain Turpin**

<b>4. CDSA BOD MEETING PLANNING</b>	4-1) <u>Next Meeting of BOD</u> a. August 15, 2024 via ZOOM Meeting at 8:00pm (MST)  4-2) <u>Next CDSA AGM 2024</u> a. September 2024 in Alberta – Date Confirmed: September 13-15, 2024
<b>ADJOURNED</b>	Meeting adjourned at 2:49pm EST / 1:49 pm CST / 12:49pm MST / 11:49am PST



**2024 Canadian Deaf Sports Association  
Board of Directors' Meeting  
Thursday August 15, 2024**

via ZOOM Meeting – initiated by Alain Turpin

**ATTENDEES:**

<b>PRESIDENT</b>	Donald Prong
<b>TREASURER</b>	Grant Underschultz
<b>DIRECTORS</b>	Nyla Kurylowich Shawna Joynt John Gessner
<b>ATHLETE / COACH REPRESENTATIVES</b>	Eric Nielson, Male Athlete Representative Jamie Routledge, Female Athlete Representative Lois McIntyre – Coach & Team Manager Representative
<b>STAFF</b>	Alain Turpin, Executive Director Brenda Comte, Recording Secretary

<p><b>1. WELCOME / INTRODUCTION</b></p> <p><b>MOTION: 08-01 2024-08-15</b></p> <p><b>Note from Secretary: Unable to determine who motioned / seconded this agenda as did not see in video recording as started late in recording.</b></p>	<p><b><u>INTRODUCTION</u></b></p> <p>1-1) <u>Call to Order</u></p> <ul style="list-style-type: none"> <li>Donald Prong called the meeting at 8:00pm</li> </ul> <p>1-2) <u>Declaration of Conflict of Interest</u></p> <ul style="list-style-type: none"> <li>Nil</li> </ul> <p>1-3) <u>Approval of Agenda – August 15, 2024</u> It was motioned and seconded to accept the Agenda of August 15, 2024 with correction as follows:</p> <ul style="list-style-type: none"> <li>No. 4 General Information – 4.1) 2028 WDC Bid CAN vs <b>GB</b> (should be <b>ENGLAND</b>)</li> <li>Add: 4-4) NAW</li> </ul> <p style="text-align: right;"><b>Carried.</b></p>
---	---

<p><b>2. CDSA GOVERNANCE AFFAIRS</b></p> <p><b>MOTION: 08-02 2024-08-15</b></p> <p><b>Note from Secretary: Unable to determine who motioned / seconded this minute as did not see in video recording as started late in recording. Brenda has made the corrections as noted.</b></p>	<p>2-1) <u>Minutes of June 8, 2024</u> It was motioned and seconded to accept the Minutes of June 8, 2024 with correction as follows:</p> <ul style="list-style-type: none"> <li>Page 1 = 1.1) remove extra colon in 11:06 AM</li> <li>Page 1 = 2.1) should read <b>Minutes</b> of January 27, 2024 (not Agenda)</li> <li>Page 2 = 2-3) Last meeting in January, it was mentioned that Donald Prong and Alain Turpin had met <b>with her</b> (not this woman) and . . .</li> <li>Nyla and Shawna had reached out to her in March 2024, and <b>she</b> requested . . . (not this woman)</li> <li>Correct spelling = Shaw<b>na</b></li> <li>In our next AGM, CDSA will encourage People of Color individuals to join CDSA Board and make improvements. Alain will <b>send</b> the video to the Board once he finds it. (missing word)</li> <li>Page 3 – NK should be spelled out <b>Nyla Kurylowich</b></li> <li>Page 7 – correct spelling event<b>t</b> (missing t)</li> <li>Page 10 – correct time zone to <b>EST</b>, not MST</li> </ul> <p style="text-align: right;"><b>Carried.</b></p>
--	---



**2024 Canadian Deaf Sports Association  
Board of Directors' Meeting  
Thursday August 15, 2024**

**via ZOOM Meeting – initiated by Alain Turpin**

- 2-2) Email June 2, 2024 – Motion for Appointment of Jeff Panasuik
- All CDSA Board have acknowledged and are documented in this minute.

**3. CDSA REPORTS**

**Brenda had some technical difficulties via zoom and was unable to return to meeting. After meeting is finished recorded meeting will be sent to her for documentation.**

- 3-1) 2024 CDSA AGM on September 14, 2024
- New Proposal 2024 – will share these new proposals from PDSO at the AGM
- 3-2) 2023-24 Audited Financial Report
- Had a Financial Meeting last week, and the Financial Committee had reviewed the Audited report and are very happy with the report, and no red flags.
  - Reviewed the Statement of Operations (ended March 31, 2024)

**CANADIAN DEAF SPORTS ASSOCIATION INC**

**STATEMENT OF OPERATIONS**

**YEAR ENDED MARCH 31, 2024**

	2024 \$	2023 \$
<b>REVENUES</b>		
Grant		
Sport Canada (Note 10)	388,900	396,167
Emploi-Québec	41,037	43,556
Donations - telemarketing	323,395	286,271
Donations - sponsorship	11,824	6,459
Others	9,477	19,094
Athletes contributions	7,986	108,171
	<u>782,619</u>	<u>859,718</u>
<b>EXPENSES</b>		
Sport Canada Fund		
Salaries and social benefits	162,000	170,300
Operations and support programs	131,260	126,060
Governance	40,000	45,000
Administration	38,140	38,140
Official languages	10,000	10,000
Safe sport and gender equity	7,500	6,667
	<u>388,900</u>	<u>396,167</u>
Administration Fund and CDSA Sports Fund		
Fundraising - telemarketing	240,171	218,703
General Fund administration fees	43,387	54,058
Cost of the participation of Canadian teams	-	246,748
Cost of the organization of the Canadian championship	-	7,500
	<u>283,558</u>	<u>527,009</u>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES</b>	<u>110,161</u>	<u>(63,458)</u>



2024 Canadian Deaf Sports Association  
 Board of Directors' Meeting  
 Thursday August 15, 2024

via ZOOM Meeting – initiated by Alain Turpin

- Reviewed the Balance Sheet (as of March 31, 2024)

CANADIAN DEAF SPORTS ASSOCIATION INC

BALANCE SHEET

AS AT MARCH 31, 2024

	2024 \$	2023 \$
<b>ASSETS</b>		
<b>CURRENT ASSETS</b>		
Cash	123,835	30,706
Investment (Note 3)	114,500	109,000
Accounts receivable (Note 4)	22,711	21,657
Prepaid expenses	<u>73,423</u>	<u>29,607</u>
	334,469	190,970
<b>CAPITAL ASSETS (Note 5)</b>	<u>710</u>	<u>2,193</u>
	<u><u>335,179</u></u>	<u><u>193,163</u></u>
<b>LIABILITIES</b>		
<b>CURRENT LIABILITIES</b>		
Accounts payable (Note 6)	38,639	39,430
Received in advance (Note 7)	<u>47,660</u>	<u>15,014</u>
	<u>86,299</u>	<u>54,444</u>
<b>NET ASSETS</b>		
<b>INVESTED IN CAPITAL ASSETS</b>	710	2,193
<b>UNRESTRICTED</b>	<u>248,170</u>	<u>136,526</u>
	<u>248,880</u>	<u>138,719</u>
	<u><u>335,179</u></u>	<u><u>193,163</u></u>

**MOTION: 08-03**  
**2024-08-15**

Motion to accept this above drafted Audited Statement of Operation 2023-24 to be finalized.

- Nyla Kurylowich
- John Gessner

**Carried.**



**2024 Canadian Deaf Sports Association  
Board of Directors' Meeting  
Thursday August 15, 2024**

via ZOOM Meeting – initiated by Alain Turpin

3-3) Budget 2024-25

- Reviewed the Budget 2024-25 Fiscal Year

**Budget / 2024-25 Fiscal Year**

<b>REVENUES</b>	
<b>A) Sport Canada Fund</b>	
A.1) Grant	381 400 \$
<b>B) Others revenues</b>	
B.1) Emploi Québec	45 000 \$
B.2) Telemarketing	285 000 \$
B.3) Membership & Interest of G.I.C. Investment & Others	6 500 \$
B.4) Donations	8 000 \$
	299 500 \$
<b>B) Subtotal Others revenues</b>	<b>344 500 \$</b>
<b>C) Sports Fund</b>	
C.1) Athletes contribution for Sports Events	- \$
<b>C) Subtotal Sports Fund</b>	<b>- \$</b>
<b>TOTAL REVENUES</b>	<b>725 900 \$</b>
<b>EXPENSES</b>	
<b>A) Sport Canada</b>	
General Administration (10%)	38 140 \$
Governance	55 000 \$
Remuneration, costs and benefits	170 500 \$
Official Language	10 000 \$
Operations and support programs	107 760 \$
<b>A.1) Subtotal - Sport Canada</b>	<b>381 400 \$</b>
<b>B) Others</b>	
B.1) Remuneration costs & Interpretation Fees (Emploi Québec)	45 000 \$
B.2) Telemarketing Fees (expenditure)	205 000 \$
B.3) Contingency Fund	- \$
<b>B) Subtotal - Others</b>	<b>250 000 \$</b>
<b>C) Sports Fund</b>	
C.1) Canada Deaf Games (Toronto, Ontario)	
C.2) World Deaf Golf Championship (Gold Coast, Australia)	94 500 \$
C.3) PanAm Deaf Games (Canoa, Brazil)	
C.4) Others	
<b>TOTAL EXPENDITURE</b>	<b>725 900 \$</b>
<b>SURPLUS (INSUFFICIENT) OF REVENUES OVER EXPENSES 2024-25</b>	<b>- \$</b>

Prepared by Grant Underschultz, CDSA Treasurer & Alain Turpin, CDSA Executive Director  
For Sport Canada, March 15, 2024

**MOTION: 08-04  
2024-08-15**

Motion to accept this above Budget 2024-25 to be recognized and bring to 2024 AGM with 1 correction.

1. Grant Underschultz
2. Shawna Joynt

**Carried.**



**2024 Canadian Deaf Sports Association  
Board of Directors' Meeting  
Thursday August 15, 2024**

**via ZOOM Meeting – initiated by Alain Turpin**

<p><b>MOTION: 08-05 2024-08-15</b></p>          <p><b>MOTION: 08-06 2024-08-15</b></p>	<p>3-4) <u>Appointment of Auditor 2024-25</u></p> <ul style="list-style-type: none"><li>As mentioned last year, and per CRA's Guidelines, it is encouraged to retrain new auditor every 5-6 years. Currently the auditor at CDSA is in its 7<sup>th</sup> year and CDSA is seeking to recruit a new auditor, however, is not having luck in securing one with both English and French languages. CDSA has received quotes from 2 other auditors 1.) \$8k for 1 French Language, and 2.) \$9k for another of 1 French Language, Recommendation to keep our existing auditor for another fiscal for \$6k. Donald Prong suggested we allow this extension for one more fiscal, then after this a new auditor must be recruited with both languages starting 2025-26. Next year cost of service will arrange \$8-10k</li></ul> <p>Motion that CDSA agreed to keep our existing auditor for one last fiscal 2024-25 and seek to recruit a new auditor with both languages for 2025-26.</p> <ol style="list-style-type: none"><li>Shawna Joynt</li><li>Nyla Kurylowich</li></ol> <p style="text-align: right;"><b>Carried.</b></p> <p>3-5) <u>Official Nomination Form for Election of Board positions</u></p> <ul style="list-style-type: none"><li>Currently CDSA has 5 board members with voting rights &amp; 3 board members with no voting rights. Two boards members will have finished their terms this year = President Donald Prong and Director Nyla Kurylowich and next year, 3 board members will have finished their term = Director Shawna Joynt and John Gessner and Treasurer Grant Underschultz</li><li>Nomination for Donald Prong by acclamation (ACL)</li><li>Nomination for Director (1 to be selected)<ul style="list-style-type: none"><li>Nyla Kurylowich (proposed by ADSA)</li><li>Danny Daniels (proposed by ODSA)</li><li>Anthony Rumolo (proposed by ODSA)</li></ul></li></ul> <p>3.6) <u>AGM Election President &amp; Secretary (moderators)</u></p> <ul style="list-style-type: none"><li>Discussion about appointing Jonathan Guinta as President running the Election &amp; Brenda Comte as recording secretary at the AGM.</li></ul> <p>Motion that CDSA appoint Jonathan Guinta as President running the Election &amp; Secretary Brenda Comte as Recording Secretary as the AGM.</p> <ol style="list-style-type: none"><li>Shawna Joynt</li><li>Grant Underschultz</li></ol> <p style="text-align: right;"><b>Carried.</b></p>
<p><b>4. GENERAL INFORMATION</b></p>	<p>4-1) <u>2028 WDGC Biding CAN vs. ENGLAND on August 24, 2024</u></p> <ul style="list-style-type: none"><li>Erin Ramsay, ADSA President and Grant Underschultz, Chair of 2028 WDGC will be making a presentation at the 2024 WDGC in Australia in hopes to win the bid in hosting 2028 WDGC in Canada.</li></ul> <p>4-2) <u>Follow-Up about PanAm (Women Volleyball and CDSA Rep)</u></p> <ul style="list-style-type: none"><li>There were some imperfections in planning for the upcoming PanAM in Brazil, this coming November 2024. Team Canada will have 4 sports = Badminton, Tennis, Volleyball and Ping Pong.</li><li>Ping Pong &amp; Tennis, no issues with the planning.</li></ul>



**2024 Canadian Deaf Sports Association  
Board of Directors' Meeting  
Thursday August 15, 2024**

**via ZOOM Meeting – initiated by Alain Turpin**

	<ul style="list-style-type: none"><li>• Badminton, Minor issue = Registration of 5 Men &amp; 1 Woman, according to ICSD's Rules = 4 men. Impact of whether to cover flights for 5 men or 4 men. Alain will follow up next week with ICSD and hope for a resolution.</li><li>• Women Volleyball, major issue = will play at the 2024 PanAm qualifying zone for 2025 Deaflympics = Top 2 countries to the Deaflympics CDSA has 7 CAN players = very risky, preferably 10 players, maybe minimum 8 players. Some prefer not to attend PanAm but instead to Deaflympics, but PanAm rules must show up as qualifying zone. Training camp will take place in Toronto in 2 weeks. Discussed about budgeting for players and staff.</li></ul> <p>4-3) <u>Following Up about 2025 WDIHC in Vancouver</u> Jamie Routledge to leave the meeting as she is a female hockey player</p> <ul style="list-style-type: none"><li>• Recalled last meeting that CDSA has requested the committee of 2025 WDIHC is to provide their conditions in determining whether to host this event or not; so far received few conditions by deadline date, however not received a letter of sponsor from GFL. MOU has been drafted with some revisions, needs to be signed by BCDSF, not by CDSA.</li><li>• Suggest having a meeting with BCDSF as they are not meeting our deadlines as this needs to be clarified as soon as possible, due to timing. (Donald – Nyla and Alain will have a meeting with BCDSF)</li></ul> <p>Jamie Routledge has returned to the meeting.</p> <p>4-4) <u>National Accessibility Week (NAW)</u></p> <ul style="list-style-type: none"><li>• CDSA has applied for grant for \$170,000 (2 years, to June 2026) for National Accessibility Week to promote our Deaf Sports through PanAm and Deaflympics and stage a booth at Mayfest</li></ul>
<b>5. NEXT MEETING</b>	<p>5-1) <u>Next Meeting of BOD Meeting</u></p> <ol style="list-style-type: none"><li>a. Zoom in October – October 30, 2024 8pm EST</li><li>b. In-Person Winter 2025- Location to be confirmed.</li></ol> <p>5-2) Adjourned at <b>(no time was announced of adjournment)</b></p>



**2024 Canadian Deaf Sports Association  
Board of Directors' Meeting  
Thursday October 30, 2024**

**via ZOOM Meeting – initiated by Alain Turpin**

**ATTENDEES:**

<b>PRESIDENT</b>	Donald Prong
<b>TREASURER</b>	Grant Underschultz
<b>DIRECTORS</b>	Nyla Kurylowich Shawna Joynt
<b>ATHLETE / COACH REPRESENTATIVES</b>	Eric Nielson, Male Athlete Representative – joined in late at 7:44pm EST. Jamie Routledge, Female Athlete Representative Lois McIntyre – Coach & Team Manager Representative – joined the meeting at 7:24pm EST
<b>STAFF</b>	Alain Turpin, Executive Director Brenda Comte, Recording Secretary
<b>REGRETS</b>	John Gessner

<p><b>1. WELCOME / INTRODUCTION</b></p> <p><b>MOTION: 10-01 2024-10-30</b></p>	<p><b><u>INTRODUCTION</u></b></p> <p>1-1) <u>Call to Order</u></p> <ul style="list-style-type: none"> <li>• Donald Prong called the meeting at 7:17pm EST.</li> </ul> <p>1-2) <u>Declaration of Conflict of Interest</u></p> <ul style="list-style-type: none"> <li>• Nil</li> </ul> <p>1-3) <u>Approval of Agenda – October 30, 2024</u></p> <p>Motion to accept the Agenda of October 30, 2024, with additions as follows:</p> <ul style="list-style-type: none"> <li>• 2.3.1 BCDSF AGM Proposal</li> <li>• 3.4 Summer Deaflympic Seminar</li> <li>• 3.5 ICSD TD Curling</li> <li>• 3.6 if time permits, criteria for sending CDSA rep.</li> </ul> <ol style="list-style-type: none"> <li>1. Grant Underschultz</li> <li>2. Nyla Kurylowich</li> </ol> <p style="text-align: right;"><b>Carried.</b></p>
--	--

<p><b>2. CDSA GOVERNANCE AFFAIRS</b></p> <p><b>MOTION: 10-02 2024-10-30</b></p>	<p>2-1) <u>Team Managers and Coach Representatives 2024-25 and 2026-27</u></p> <ul style="list-style-type: none"> <li>• Discussion: Board of CDSA with votes = 5 Directors</li> <li>• Board of CDSA with no voting rights = 3 Directors (Male/Female Rep &amp; Team Mgr.)</li> <li>• CDSA has two (2) options:             <ul style="list-style-type: none"> <li>➢ Either choose tonight or;</li> <li>➢ Post the opening of the position.</li> </ul> </li> <li>• Lois McIntyre is interested to continue another term as Team Manager for three (3) years.</li> </ul> <p>Motion to keep Lois McIntyre and continue another term as Team Manager for three (3) years.</p> <ol style="list-style-type: none"> <li>1. Grant Underschultz</li> <li>2. Shawna Joynt</li> </ol> <p style="text-align: right;"><b>Carried.</b></p> <p>Lois joined the meeting (7:24pm) and Donald Prong welcomed Lois McIntyre on board to continue another term as Team Manager 2024-2027</p>
---	--



**2024 Canadian Deaf Sports Association  
Board of Directors' Meeting  
Thursday October 30, 2024**

**via ZOOM Meeting – initiated by Alain Turpin**

**MOTION: 10-03  
2024-10-30**

2-2) Approval of the Minutes – August 15, 2024

Motion to accept the Minutes of August 15, 2024 with corrections as follows:

Page 1 – No. 1-3) it was motioned by Grant Underschultz / seconded by Shawna Joynt.  
Page 1 – No. 2-1) it was motioned by Shawna Joynt / seconded by Nyla Kurylowich

1. Nyla Kurylowich
2. Grant Underschultz

**Carried.**

2-3) CDSA AGM 2024 (September 13-14) Feedback

- Discussion: Alain explained it is important to have feedback at next board meeting on how to improve better for the next AGM.
- Shawna: Overall AGM is good however; Friday meeting ran very late at night, and one must remember interpreter(s) needs their break.
- DP: Overall, the weekend of the AGM was very good > location at Kananaskis is very good place at the same time a retreat. Saturday was more of discussion. One area in discussing auditor's report, faced some challenges from delegates in challenging the auditor's report. One must remember once financial records are audited; this is something not to tamper with. One delegate from Manitoba have expressed that she felt Donald and Alain were very intimidating. Alain have expressed at any time that delegates are open to discuss anything and not to feel low leveled.
- Nyla: Good food during AGM, good job to Grant & Gigi for making these arrangements.
- Alain thanks Grant for his help and support in planning the AGM.

2.3.1) BCDSF Proposal – CDSA 2024 AGM

- To include Deaflympics, which must be proposed to ICSD for 2025.
- Alain to email a draft proposal to the board of CDSA by Dec. 15<sup>th</sup> deadline.
- If any corrections and/or no responses – will send to congress.
- For the next BOD meeting will present proposal and then after that, will share with all PDSOs.

2-4) Renewal of CDSA Standing Committee

- Finance (GU, RS & DJ)
- Human Resource (DP, NK, DJ & BM)
  - Felt the situation with Marty Rabu should be discussed in HR.
  - Policy been updated 2 years ago, good for 5 years.
  - Still important as standing Committee.
- Governance (FR, SJ & JG)
  - Keep the same standing committee, maybe increase to 4
  - Lois is showing interests to join Governance Committee
- Ad-Hoc Committee for CDG Mission & Goal (persons to be named) – **NEW**
  - This is a start to end project tactic.
  - Good time to review for future CDG, especially for CDG 2026.
  - Suggest waiting until next meeting to give CDSA board time to review and research.
  - Discussed about some confusions with participating in CDG that one thinks is an automatic participation to the national and/or international level whereas could be recreational.
  - Having someone on CDG AD-HOC will help provide clarity.
  - Nov. 15<sup>th</sup> is the deadline to respond to Alain.



**2024 Canadian Deaf Sports Association  
Board of Directors' Meeting  
Thursday October 30, 2024**

**via ZOOM Meeting – initiated by Alain Turpin**

2-5) ICSD Congress in Paris (France)

- a. Donald: Many things have happened – good and bad. Mentioned about Canada's withdraw from the Winter Deaflympics in Turkey due to safety concerns and gifted Maple syrup to Turkey Delegate. Expressed thanks to CDSA board for supporting Donald – Nyla and Alain at Congress. Nyla: Upon arrival – had a hotel mix-up. Meeting took place all day like 12 hours. On the 2<sup>nd</sup> day voting too longer than expected due to technical issues. Overall good healthy discussions. Had a short tour in Paris on the last day after wrapping up. Alain: 2<sup>nd</sup> time in Paris. Not very appreciative of timing. Not interested in heated debate. Leadership was good, minor challenges. Notice legal committee expressed favoritism and feel it was not necessary for them to be there. Very time consuming with Slovakia's 23 proposals. ICSD wants to move to Switzerland. Voted no, MK show facial anger. Reason ICSD should ask delegations if okay to relocate first.

**\*\*\* Intermission Break – 10 minutes \*\*\***

- b. Expressed concerns about Mark Kusiak – saved in separate file.
- c. 2025 WDIHC
- Will take place in May 2025.
  - Appears that this event will go forward.
  - Will draw up a MOU Agreement between CDSA and BCDSF with one CDSA rep in attendance.
- d. Inappropriate comment by former hockey player
- This behavior is not acceptable,
  - If one more inappropriate comment, CDSA will have to get the police involved.



**2024 Canadian Deaf Sports Association  
Board of Directors' Meeting  
Thursday October 30, 2024**

via ZOOM Meeting – initiated by Alain Turpin

**3. CDSA REPORTS**

3-1) Financial Report – April to August 2025 (5 months)



**Canadian Deaf Sports Association  
Statement of Operations  
For period April 1st to August 31th, 2024 (5 months = 41.7%)**

	ANNUAL BUDGET 2024-25	ACTUAL APR24 to AUG24	BUDGET RATE
<b>REVENUES</b>			
<b>A) Sport Canada Fund</b>			
A.1) Grant	381,400 \$	172,740 \$	45.3%
<b>B) Others revenues</b>			
B.1) Emploi Québec	45,000 \$	7,634.54 \$	
B.2) Télémarketing	285,000 \$	144,539 \$	
B.3) Membership & Interest of G.I.C. Investment	6,500 \$	8,085 \$	
B.4) Donations General	8,000 \$	12,267 \$	
<b>B) Subtotal Others revenues</b>	<b>344,500 \$</b>	<b>172,525 \$</b>	<b>50.1%</b>
<b>C) Sports Fund</b>			
C.1) Donations for Team Canada at Sports Events	- \$	25,000 \$	
C.2) Athletes contribution	- \$	55,870 \$	
<b>C) Subtotal Sports Fund</b>	<b>- \$</b>	<b>80,870 \$</b>	
<b>TOTAL REVENUES</b>	<b>725,900 \$</b>	<b>426,135 \$</b>	<b>58.7%</b>
<b>EXPENSES</b>			
<b>A) Sport Canada</b>			
General Administration (10%)	38,140 \$	17,855 \$	46.8%
Governance	55,000 \$	26,257 \$	47.7%
Remuneration, costs and benefits	170,500 \$	81,209 \$	47.6%
Official Language	10,000 \$	2,189 \$	21.9%
Operations and support programs	107,760 \$	101,519 \$	94.2%
<b>A.1) Subtotal - Sport Canada</b>	<b>381,400 \$</b>	<b>229,029 \$</b>	<b>60.0%</b>
<b>B) Others</b>			
B.1) Remuneration costs & Interpretation Fees (Emploi Québec)	45,000 \$	7,634.54 \$	17.0%
B.2) Telemarketing Fees (expenditure)	205,000 \$	100,781 \$	49.2%
B.3) & B.4) Contingency Fund	- \$	- \$	
B.2) & C.2) Canadian & International Sports Events	94,500 \$	76,642 \$	81.1%
<b>B) Subtotal - Others</b>	<b>344,500 \$</b>	<b>185,057 \$</b>	<b>53.7%</b>
<b>TOTAL EXPENDITURE</b>	<b>725,900 \$</b>	<b>414,086 \$</b>	<b>57.0%</b>
<b>SURPLUS (INSUFFICIENT) OF REVENUES OVER EXPENSES 2024-25</b>	<b>- \$</b>	<b>12,049 \$</b>	

Prepared by Grant Underschultz, CDSA Treasurer & Alain Turpin, CDSA Executive Director  
for CDSA Meeting BOD on October 30, 2024



2024 Canadian Deaf Sports Association  
Board of Directors' Meeting  
Thursday October 30, 2024

via ZOOM Meeting – initiated by Alain Turpin



Canadian Deaf Sports Association  
Balance Sheet

	March 31, 2024	August 31, 2024	Note
<b>A) ASSET</b>			
<b>Current asset</b>			
A.1) Total Cash	123,835 \$	151,675 \$	
A.2) Term Investments (ending Jan2024 & Jan2025)	114,500 \$	114,500 \$	
A.3) Account Receivable -Government	7,668 \$	- \$	
A.4) Accounts Receivable (GST, QST, others)	15,043 \$	24,661 \$	#1
A.5) Paid in advance	73,423 \$	- \$	#2
A.6) Capital asset	710 \$	710 \$	
<b>A.7) TOTAL ASSET</b>	<b>335,179 \$</b>	<b>291,546 \$</b>	
<b>B) LIABILITY &amp; EQUITY</b>			
<b>Current liabilities</b>			
B.1) Accounts payable & Accrued liabilities	38,639 \$	11,013 \$	#3
B.2) Received in advance	47,660 \$	19,605 \$	#4
<b>Total CURRENT LIABILITIES</b>	<b>86,299 \$</b>	<b>30,618 \$</b>	
<b>Equity</b>			
B.4) Unrestricted	248,170 \$	248,170 \$	
B.5) Invested in Capital Assets	710 \$	710 \$	
B.6) Excess (Deficit)	- \$	12,049 \$	
<b>TOTAL EQUITY</b>	<b>248,880 \$</b>	<b>260,929 \$</b>	
<b>B.7) LIABILITIES AND EQUITY</b>	<b>335,179 \$</b>	<b>291,546 \$</b>	

Note as August, 31, 2024

	March 31, 2024	August 31, 2024	
<b>#1 Other Accounts Receivable (GST, QST, etc)</b>			
GST REC. (period Oct.23 to Aug.24)	5,205 \$	9,037 \$	
QST REC. (period (Oct.23 to Aug.24)	8,746 \$	14,533 \$	
GIC Interest (March 31, 2024)	1,038 \$	1,038 \$	
AT advance	54 \$	54 \$	
	<b>15,043 \$</b>	<b>24,661 \$</b>	#1
<b>#2 Paid in advance</b>			
Ice Hockey Tournament in Buffalo (April2024)	32,371 \$	- \$	
CDG 2024 in Toronto (May2024)	7,480 \$	- \$	
WDGC 2024 in Australia (August 2024)	26,162 \$	- \$	
AGM Kananaskis, AB (September 2024)	3,418 \$	- \$	
Flights Tickets (AT with AirCanada & GM with AirPorter)	513 \$	- \$	
National Training Camps in Ottawa & Gatineau in 1st trimester 2024	3,479 \$	- \$	
	<b>73,423 \$</b>	<b>- \$</b>	#2
<b>#3 Accounts payable &amp; Accrued liabilities</b>			
VISA of AT & GF	23,195 \$		
Engage Telemarketing	5,523 \$		
Insurance Group	2,066 \$		
Salaries and vacations	7,855 \$	11,013 \$	
	<b>38,639 \$</b>	<b>11,013 \$</b>	#3
<b>#4 Received in advance (for next fiscal year 2024-25 &amp; 2025-26)</b>			
Team Canada at Ice Hockey Tournament in Buffalo, USA (April 2024)	4,100 \$	- \$	
Team Canada at World Deaf Golf Championship in Australia (Aug.2024)	14,382 \$	- \$	
Team Canada at World Deaf Sailing Championship in Lithuania (Sep.2024)	2,500 \$	- \$	
Team Canada at PanAm Games in Brazil (Nov.2024)	13,050 \$	- \$	
Team Canada at 3X3 World Basketball Cup in Gallaudet, USA (Dec.2024)	2,600 \$	- \$	
Team Canada at Summer Deaflympics in Japan (Nov.2025)	11,029 \$	19,605 \$	
	<b>47,660 \$</b>	<b>19,605 \$</b>	#4



**2024 Canadian Deaf Sports Association  
Board of Directors' Meeting  
Thursday October 30, 2024**

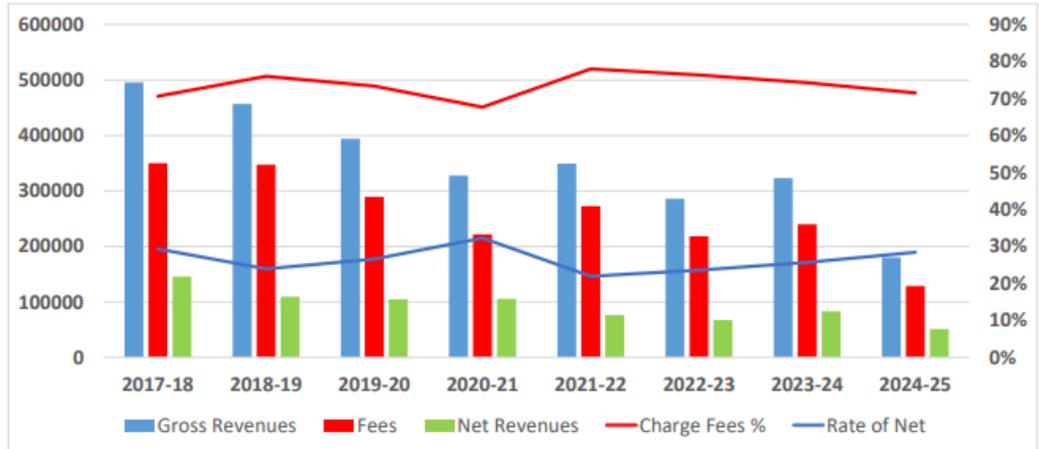
via ZOOM Meeting – initiated by Alain Turpin



**Telemarketing Campaigns  
Annual Comparison & 2024-25 Semestrial**



Financial Year	Gross Revenues	Fees	Net Revenues	Charge Fees %	Rate of Net
2017-18	495,979	350,282	145,697	70.62%	29.38%
2018-19	457,015	347,491	109,524	76.03%	23.97%
2019-20	394,312	289,419	104,893	73.40%	26.60%
2020-21	328,126	222,117	106,009	67.69%	32.31%
2021-22	349,712	272,846	76,866	78.02%	21.98%
2022-23	286,271	218,704	67,567	76.40%	23.60%
2023-24	323,395	240,172	83,223	74.27%	25.73%
2024-25 (6-MTH)	180,407	129,043	51,364	71.53%	28.47%



2024-25			2023-24		
Gross Revenues	Fees	Net Revenues	Months	Net Revenues	Minus/Plus
28,512.08	14,945.47	13,566.61	April	8,303.94	5,262.67
41,341.08	15,615.28	25,725.80	May	22,674.74	3,051.06
81,540.13	48,649.53	32,890.60	June	46,158.69	-13,268.09
125,520.90	96,497.12	29,023.78	July	32,391.15	-3,367.37
144,539.20	103,856.84	40,682.36	August	54,040.25	-13,357.89
180,406.94	129,042.89	51,364.05	September	64,056.80	-12,692.75
0.00	0.00	0.00	October	66,774.90	0.00
0.00	0.00	0.00	November	77,955.83	0.00
0.00	0.00	0.00	December	78,216.75	0.00
0.00	0.00	0.00	January	87,567.52	0.00
0.00	0.00	0.00	February	80,498.11	0.00
0.00	0.00	0.00	March	83,222.69	0.00



**2024 Canadian Deaf Sports Association  
Board of Directors' Meeting  
Thursday October 30, 2024**

**via ZOOM Meeting – initiated by Alain Turpin**

**3-2) 2024-25 Operation Plan – April to September 2024**

CANADIAN DEAF SPORTS  
ASSOCIATION



ASSOCIATION DES SPORTS  
DES SOURDS DU CANADA

**Fiscal Year 2024-25 - Operation Plan (April to September 2024)**

CDSA Strategic Plan	Activity / Project / Initiative	Deliverable / Deadline	Project Progress	Measurable
				2,50 / 8

A) GENERAL ADMINISTRATION AND GOVERNANCE				0,50 / 3
Continues to implement best practices toward CDSA management and governance. (Ref.: Strategic Goal #4)	1. Control and monitoring of budget report dashboards on governance (Ref.#4.1.b.)	Financial target = not to exceed the 55K budget in fiscal year 2024-25	Setting up expense items and beginning control monitoring	0,25 / 1
	2. Validate current CDSA policies with Sport Canada's 'Canadian Sport Governance Code' model (Ref.#4.3.b.)	At least 3-4 meetings with Governance Committee and ensure that policies are up to date for the new fiscal year 2025-26.	Sport Canada information session. Receipt of the Canadian Code of Governance document from Sport Canada	0,25 / 1
	3. Develop a new risk management document. (Ref.#4.3.a.)	Identify and categorize top 10 risks. To be finalized before the end of fiscal year 2024-25.	Project not started.	0,00 / 1

B) OPERATIONS AND PROGRAMS, NATIONAL TEAMS AND PROFESSIONAL DEVELOPMENT FOR COACHES				1,75 / 3
Support Deaf and Hard-of-Hearing athletes' progression to the elite level (Ref.: Strategic Goal #1)	4 Collaborate with Provincial Deaf Sports Associations (PDSAs) on joint financial support for athlete training for PanAms 2024 and Deaflympics 2025. (Ref.#1.1.a.)	Total financial support of at least \$7500 for a minimum of 10 athletes.	Financial support for 9 Canadian athletes and financial collaboration with 2 PDSAs to support them in their training at the local level in preparation for the Pan-American	0,75 / 1
	5 Research, recruit and promote ASSC activities to athletes aged 14 to 21 with PDSAs. (Ref.#1.2)	Financial support of at least \$5,000 with a minimum of 3 PDSAs.	Project not started. Will start late fall or early winter 2025	0,00 / 1
and Improve coordination across provincial, federal, and international jurisdictions (Ref.: Strategic Goal #3)	6 Presence of the ASSC and promotion of its activities. (Ref.#3.2.b.)	CDSA participation in two Canadian events, one in the 1st half of the year and the other in the 2nd half.	Presence of the CDSA at the MayFest event in May 2024 (2000 people). CDSA presence at the induction of a deaf athlete into the Canadian Disabled Persons Hall of Fame in Toronto in October 2024.	1,00 / 1

CDSA Strategic Plan	Activity / Project / Initiative	Deliverable / Deadline	Project Progress	Measurable
C) OFFICIAL LANGUAGES				0,25 / 2
Help promote healthy, safe, and inclusive sport practices (Ref.: Strategic Goal #2)	7. Promoting PANDC, LGBTQIA+ and Aboriginal diversity (Ref.#2.3.c. and #2.3.d.)	At least 3 awareness posters on social media in fiscal year 2024-25.	Project not started.	0,00 / 1
	8 Celebrating the 60th anniversary of the CDSA (Ref.#1.3)	Highlight 60 athletes/national teams/leaders/events that have marked the history of the CDSA. Summary at the AGM in September 2025 and broadcast on social media after 2025 CDSA AGM.	A 1st working meeting will take place at the end of October with an external resource. A plan will be drawn up for delivery in 2025.	0,25 / 1



3-3) Report on CDSA Sports Program and Activities

**Report on CDSA Sports programs and activities  
 Fiscal Year 2024-25**

International events = 5 / Canadian Event = 1 / National training or try out = 8

No_Event	Event / Location / Date	Comments
1	Hockey International tournament Buffalo (USA) April 10-14, 2024	<ul style="list-style-type: none"> <li>✓ Total of 35 players (16W &amp; 19M)</li> <li>✓ 10 staff members (ratio 1 staff for 3.5 players)</li> <li>✓ Champion: Men's Team Canada</li> <li>✓ Women Coach = hearing who can sign ASL</li> <li>✓ Starkey's sponsorship = \$25,000</li> </ul>
2	Canadian Deaf Games Toronto (On) May 6-11, 2024	<ul style="list-style-type: none"> <li>✓ 122 athletes &amp; 165 registration sports</li> <li>✓ Reports submitted by CDSA Sports directors</li> <li>✓ Workshop about CDG future in next CDSA AGM in September 13, 2024</li> </ul>
3	National 3X3 Basketball training Toronto (On) May 8 <sup>th</sup> , 2024	<ul style="list-style-type: none"> <li>✓ Purpose: prepare for 3X3 World Cup Basketball</li> <li>✓ 4 players confirmed go to Gallaudet in December 2024</li> </ul>
4	National Tennis training Ottawa (On) June 22-23, 2024	<ul style="list-style-type: none"> <li>✓ Purpose: prepare for PanAm Games</li> <li>✓ Two men who go to Brazil</li> <li>✓ Try-out for 1 women. Not selected because not enough women registered in Brazil</li> </ul>
5	National Badminton training Gatineau (Qc) June 23, 2024	<ul style="list-style-type: none"> <li>✓ Purpose: prepare for PanAm Games</li> <li>✓ Four men and 1 women who go to Brazil</li> </ul>
6	National Women Volleyball training Vaughn (On) August 23-25, 2024	<ul style="list-style-type: none"> <li>✓ Purpose: prepare for PanAm Games</li> <li>✓ 8 women on Team Canada confirmed</li> </ul>



**2024 Canadian Deaf Sports Association  
Board of Directors' Meeting  
Thursday October 30, 2024**

**via ZOOM Meeting – initiated by Alain Turpin**

	7	World Deaf Golf Championships Brisbane (Australia) August 25-29, 2024	<ul style="list-style-type: none"> <li>✓ Team of 14 golfers (7M, up to 3W &amp; up to 4SR)</li> <li>✓ Men Champion &amp; Team Canada Champion</li> </ul>
	8	World Deaf Sailing Championships Nida (Lithuania) September 5-10, 2024	<ul style="list-style-type: none"> <li>✓ Two sailors confirmed (2 from BC)</li> <li>✓ One sailor withdrawn in last minute</li> <li>✓ Incident-injured with one sailor</li> </ul>
	9	National Marathon Try-Out Montreal (Qc) September 21-22, 2024	<ul style="list-style-type: none"> <li>✓ Purpose: selection for Summer Deaflympics 2025 in Japan</li> <li>✓ Coach: Paul Landry</li> <li>✓ Three runners: not fail but not satisfy ICSD standard time</li> <li>✓ Give them another chance to qualify, need a run time proof next winter/spring 2025.</li> <li>✓ They will received an not official invitation and starting to made deposits to CDSA if they selected for 2025 Deaflympics</li> </ul>
	10	National Ping Pong training Lasalle (Qc) October 24, 2024	<ul style="list-style-type: none"> <li>✓ Purpose: prepare for PanAm Games</li> <li>✓ Training with a Professional Coach</li> <li>✓ Training a total of 8 hours in single and doubles</li> </ul>
	11	National 3X3 Basketball training Toronto (On) May 8 <sup>th</sup> , 2024	<ul style="list-style-type: none"> <li>✓ Purpose: prepare for 3X3 World Cup Basketball</li> <li>✓ 4 players confirmed go to Gallaudet in December 2024</li> </ul>
	12	National Tennis training Ottawa (On) October 26-27, 2024	<ul style="list-style-type: none"> <li>✓ Purpose: prepare for PanAm Games</li> <li>✓ Two Men players</li> <li>✓ Training with a Professional Coach</li> </ul>
	13	PanAm Deaf Games Canoa (Brazil) November 17-2024	<ul style="list-style-type: none"> <li>✓ National teams confirmed with 17 athletes Women Volleyball = 8 players Ping Pong = 2 players Badminton = 5 players Tennis = 2 players</li> <li>✓ Challenge = itinerary flights very difficult</li> <li>✓ Staff mission (11 included 2 chaperone &amp; 2 interpreters)</li> <li>✓ Approximative budget = 76K-80K. (funding 43K for staff &amp; 33K for athletes)</li> <li>✓ CDSA &amp; AT prediction medals = 4!!!</li> </ul>



**2024 Canadian Deaf Sports Association  
Board of Directors' Meeting  
Thursday October 30, 2024**

via ZOOM Meeting – initiated by Alain Turpin

14	National Beach Volleyball training Vancouver (BC) November 29-30, 2024	<ul style="list-style-type: none"> <li>✓ Purpose: prepare for Summer Deaflympics 2025 in Japan</li> <li>✓ 4 men's players</li> </ul>
15	World 3X3 World Cup Washinton – Gallaudet (USA) December 10-14, 2024	<ul style="list-style-type: none"> <li>✓ Four basketball players confirmed</li> <li>✓ Team Manager: GU</li> </ul>

**CDSA Sports Events to coming in Winter 2025 and to be confirmed**  
(dependly Budget available or not)

16	National Basketball training	<ul style="list-style-type: none"> <li>✓ Purpose = Selection of best basketball players for Summer Deaflympics 2025 in Japan</li> <li>✓ List of 15 players and letter invitation</li> </ul>
17	National Training Bowling	<ul style="list-style-type: none"> <li>✓ Selection of 2 womens and 4 mens</li> <li>✓ Purpose = prepare for Summer Deaflympics 2025 in Japan</li> </ul>
18	Women Volleyball Try out <b>(NECESSARY)</b>	<ul style="list-style-type: none"> <li>✓ To selected final Team Canada 10 womens</li> <li>✓ Purpose = prepare for Summer Deaflympics 2025 in Japan</li> </ul>
19	Badminton Try out <b>(NECESSARY)</b>	<ul style="list-style-type: none"> <li>✓ Invitation to 6 mens players</li> <li>✓ To selected final Team Canada 4 mens</li> <li>✓ Purpose = prepare for Summer Deaflympics 2025 in Japan</li> </ul>
20	National Curling training	<ul style="list-style-type: none"> <li>✓ Women, Men &amp; Mixed Double teams confirmed</li> <li>✓ Purpose = prepare for 2025 World Curling Championships in Minneapolis (USA) in April</li> </ul>

**National and International Sporting Events**  
**In next fiscal year 2025-26 (starting April 2025)**

- |  |   |
|--|---|
| ➤ USA Deaf Basketball Championship in April 2025 | Not confirmed   |
| ➤ Volleyball Canada Tournament in April 2025     | Not confirmed   |
| ➤ World Ice Hockey Championship in May 2025      | Not confirmed   |
| ➤ World Curling Championship in May 2025         | Confirmed with 11 athletes  |
| ➤ Canadian Deaf Golf Championships in July 2025  | Confirmed   |
| ➤ Summer Deaflympics in November 2025            | Confirmed with possibility to up 45 athletes and 8 sports (badminton, basketball, golf, ping-pong, tennis, women volleyball, marathon and beach volleyball) |



**2024 Canadian Deaf Sports Association  
Board of Directors' Meeting  
Thursday October 30, 2024**

**via ZOOM Meeting – initiated by Alain Turpin**

<p><b>MOTION: 10-04 2024-10-30</b></p>	<p><b>Brenda Comte had to leave the meeting – 8:55pm (Wpg time)</b></p> <p>3-4) <u>Summer Deaflympic Seminar</u></p> <ul style="list-style-type: none"> <li>• Tokyo Japan – November 2025</li> <li>• Received information / invite from OC to Tokyo to view hosting country</li> <li>• Due to budget restrictions, cannot be able to afford to go</li> <li>• Nyla: Proposed perhaps one Canadian family – The Trominoff, where their son Warren lives in Japan to view the hosting country where Deaflympics will take place, and report back to CDSA as to save costs. Will have a video conference with Warren, Nyla and Alain and will provide him instructions.</li> <li>• This move will help evaluate CDSA's motives in future.</li> </ul> <p>3-5) <u>ICSD TD Curling</u></p> <ul style="list-style-type: none"> <li>• Seeking position of TD Curling for 6 months now for the upcoming 2025 World Deaf Curling and 2027 Winter Deaflympics</li> <li>• One person has shown interest however, not available for 2025 WDCC but is available 2027 Winter Deaflympics = David Joseph</li> </ul> <p>Motion to accept David Joseph as ICSD TD Curling for 2027 Winter Deaflympics</p> <ol style="list-style-type: none"> <li>1. Grant Unterschultz</li> <li>2. Shawna Joynt</li> </ol> <p style="text-align: right;"><b>Carried.</b></p> <p>3-6) <u>if time permits, Criteria for sending CDSA Rep</u></p> <ul style="list-style-type: none"> <li>• Alain: As of 2 to 3 years of Governance cost including Board meetings, AGM meetings, CDSA Reps attending any events, often have debates in meetings whether to send 1 CDSA Rep or CDSA Reps, must equal gender (male &amp; female) – expressed concerns that there is no policy in place in Governance of CDSA Rep's criteria. Would like to propose to finance committee in developing a new policy in place.</li> <li>• Donald: this should be referred to HR Committee. Expressed concerns with Rep needing new policy – should be defined as principle. Fear that this will restrict budget to no budget. This should be based on a case by case. Ex: Deaf Sailing – if CDSA Rep must attend accordingly to new policy, and no budget available it would be a closed case. Recommend this be based on base by case.</li> <li>• It was favored to table to next meeting when can discuss this further in-person.</li> </ul>
<p><b>4. CDSA BOD MEETING PLANNING / ADJOURNED</b></p>	<p>1. Next Meeting – Vancouver BC (possibility) February 21-23, 2025</p> <p>Adjourned at 10:20pm EST</p>



**Board of Directors' Special Meeting - Minutes  
Tuesday December 9<sup>th</sup>, 2024**

Via CDSA ZOOM: meeting initiated by Alain Turpin

**Attendees:**

- ✓ Donald Prong, President
- ✓ Grant Unterschultz, Treasurer
- ✓ Nyla Kurylowich, Director
- ✓ John Gessner, Director
- ✓ Lois McIntyre, Representative for Team Managers and Coaches
- ✓ Jamie Routledge, Female Athlete Representative
- ✓ Eric Nielson, Male Athlete Representative
  
- ✓ Alain Turpin, Executive Director & Recording Secretary

**Regret:**

- ✓ Shawna Joynt, Director

**1) Introduction**

**1.1) Call of order**

Donald Prong opens the meeting at 7:30 pm EST

**1.2) Declaration of conflict of interest**

No director declares a conflict of interest

**1.3) Approval of agenda**

Motion to approve and accept the agenda of December 9<sup>th</sup>, 2024

- ✓ Proposal by John Gessner
- ✓ Seconded by Nyla Kurylowich
- Carried

**2) 2025 Summer Deaflympics**

Following the trip to Brazil for the Pan-American Games, the President and Treasurer had a number of discussions on the experience and exchanged views on the points to bear in mind with a view to the Deaflympics 2025.

The Treasurer, in conjunction with the Executive Director, presented an update (PowerPoint) on preparations for the 2025 Games, including a map of sports facilities and accommodation, preliminary registration numbers, budget forecasts and risk management.

After a number of discussions between members of the Board of Directors, **two decisions** were taken:

- 1) Choice of accommodation;  
For bowling and badminton players, choice no. 4 B was selected, and for the seven other sports, choice no. 5 C.

As the cost of choice no. 4 B is higher and the accommodation is much further away, it was suggested that an average be calculated for the cost of accommodation for all athletes, for reasons of fairness.

- ✓ Proposal by John Gessner
- ✓ Proposed by Nyla Kurylowich
- ✓ Carried

- 2) Major fundraising campaign  
The financial target will be \$100,000 and the Executive D has been given a budget of up to \$20,000 to hire a specialist to solicit donations and/or major sponsorships.

- ✓ Proposal by Nyla Kurylowich
- ✓ Proposed by John Gessner
- ✓ Carried

To conclude on the subject of the Summer Deaflympics, in order to ensure rigorous monitoring on a number of levels, the President is encouraging each member of the Board of Directors to get involved in one of the following committees:

- Logistics
- Fundraising
- Clothing Apparel (Nyla Kurylowich, Chair)
- Communication, Media & Timeline/Schedule
- Equipment, Medical & Coach/Training

For the logistics and fundraising committees, interested peoples are invited to notify the Executive Director by e-mail no later than Friday 13 December. For the other committees, the deadline is before the February 2025 Board meeting.

**3) 2025 World Deaf Ice Hockey Championship, CDSA Representative**

The President explained that there was a M.O.U. between the CDSA and the BCDSF. Since Canada (CDSA) is hosting the WDIHC, one of the clauses of the agreement is to ensure that the decisions taken by the 2025 Vancouver Organising Committee (2025 VOC) are properly taken care of.

It is Nyla Kurylowich is appointed as the CDSA representative at the regular meetings of the 2025 VOC and who will make a summary report to the CDSA Executive Director.

**4) Next Board of Director meeting and AGM**

The next Board meeting will be held in Vancouver from Thursday 20 to Sunday 23 February.

For the AGM, to mark CDSA's 60th anniversary, it was suggested that it be held in city of Sherbrooke (Qc), where the first AGM in history was held. One director also suggested holding it virtually (via Zoom), in order to save costs and invest them in the 2025 Summer Deaflympics. According to the Executive Director, the cost of an AGM is around \$20,000.

We will decide on the date of the AGM at the next Board meeting, in Vancouver in February 2025.

**Adjournment at 9:30pm**

\*\*\*\*\*



**Board of Directors' Special Meeting - Minutes  
Thursday March 6<sup>th</sup>, 2025**

Via CDSA ZOOM: meeting initiated by Alain Turpin

**Attendees:**

- ✓ Donald Prong, President
- ✓ Grant Unterschultz, Treasurer
- ✓ Nyla Kurylowich, Director
- ✓ Shawna Joynt, Director
- ✓ John Gessner, Director
- ✓ Lois McIntyre, Representative for Team Managers and Coaches
- ✓ Jamie Routledge, Female Athlete Representative
- ✓ Eric Nielson, Male Athlete Representative
  
- ✓ Alain Turpin, Executive Director & Recording Secretary

**1) Introduction & Call of order**

Donald Prong opens the meeting at 9:35 pm EST

Motion to approve and accept the agenda

- ✓ Proposal by Shawna Joynt
- ✓ Seconded by Nyla Kurylowich
- Carried

**2) New Canadian Safe Sport Program**

***Purpose & Explanations:***

With Canadian Centre Ethics for Sports – CCES. This is the new program that Sport Canada is imposing on all national sports federations. We must work with them no later than April 1, 2025. This is to ensure that we continue to receive our annual subsidy.

There is no annual fee, unlike the previous administrator for whom there was an annual cost of \$7,000. The General Manager has met with the CCES to raise awareness of communication barriers. Further meetings are planned to provide material adapted to the ASL and LSQ community.

**E-Learning & Consent**

Each participant (board member, employee, athlete and mission staff member) is required to complete a 40-minute online training course. The Executive Director will send each director a web link, which he or she must complete by March 31, 2025.

**Adoption & Resolution**

The Canadian Centre Ethics for Sports – CCES is asking for a formal resolution for CDSA's participation in their program and compliance with the rules.

- ✓ Proposal by Grant Unterschultz
- ✓ Seconded by John Gessner
- Carried

**3) 2025 World Deaf Ice Hockey Championship, follow-up  
VOC 2025**

Donald Prong gives a summary of exchanges with VOC 2025 since the February Board meeting in Vancouver. After several attempts to request financial information, we have received some information and a budget. They are inconclusive, but we will continue to monitor closely and inform ICSD of the importance of carrying out an audit with them.

**Team Canada**

Nyla Kurylowich outlined the positive points from her meeting with Executive Director and Team Manager Tyler Plett regarding Team Canada's ice hockey preparations.

**4) Next CDSA AGM location**

There are currently strikes in some establishments in the Edmonton area, making it difficult for the Executive Director to make logistical bookings.

In short, he will continue to take steps, and the Board of Directors (BOD) has agreed to give him more flexibility with regard to other location plans:

1. Edmonton on June 20-22, 2025
2. Calgary on June 20-22, 2025
3. Winnipeg on September 26-28, 2025 (same time with MDSA 50<sup>th</sup> Celebration)

**Adjournment at 10:06pm EST**

- ✓ Proposal by Nyla Kurylowich
- ✓ Seconded by Shawna Joynt
- Carried

\*\*\*\*\*